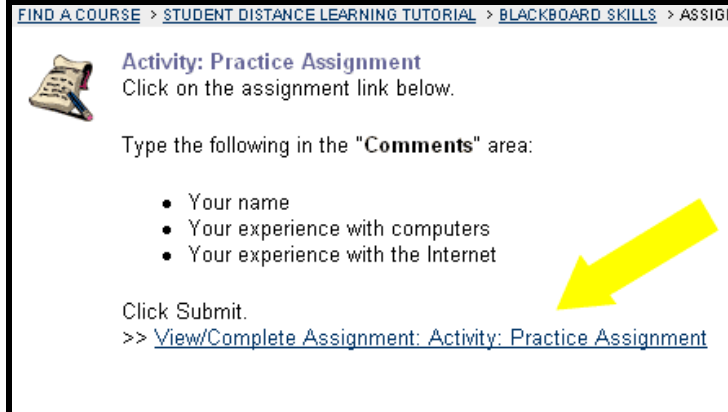



Blackboard Linked Assignment Tutorial

Step 1

To submit a linked assignment, click on the "**View/Complete...**" link as shown below.



FIND A COURSE > STUDENT DISTANCE LEARNING TUTORIAL > BLACKBOARD SKILLS > ASSIGNMENT

 **Activity: Practice Assignment**
Click on the assignment link below.

Type the following in the "Comments" area:

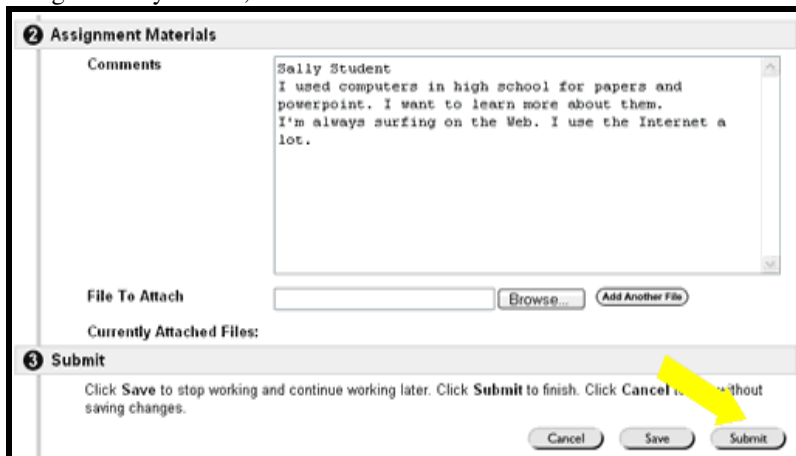
- Your name
- Your experience with computers
- Your experience with the Internet

Click Submit.
>> [View/Complete Assignment: Activity: Practice Assignment](#)

A yellow arrow points to the "View/Complete Assignment: Activity: Practice Assignment" link.

Step 2

The screen shown below will display. Type the requested information into the "**Comments**" area. Your instructor may want you to upload a file (such as a Word document or PowerPoint file). If so, click the "**Browse**" button, navigation to your file, and click **OK**.



2 Assignment Materials

Comments

Sally Student
I used computers in high school for papers and powerpoint. I want to learn more about them. I'm always surfing on the Web. I use the Internet a lot.

File To Attach

Currently Attached Files:

3 Submit

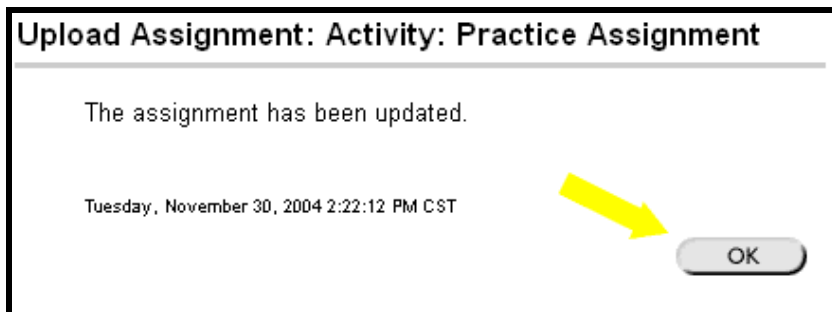
Click **Save** to stop working and continue working later. Click **Submit** to finish. Click **Cancel** without saving changes.

A yellow arrow points to the "Submit" button.

Click the "**Save**" button if you are not yet finished and want to return to your work before submitting the assignment. Click the "**Submit**" button to turn in your work to your instructor.

Step 3

The screen shown below will display. Click the OK button as shown below.



Upload Assignment: Activity: Practice Assignment

The assignment has been updated.

Tuesday, November 30, 2004 2:22:12 PM CST

A yellow arrow points to the "OK" button.

Checking Your Grade

One way to check your grade and view instructor comments after you submit your assignment is to click the "View/Complete..." link. A screen similar to the one shown below will display.

2 Assignment Materials	
Comments	Sally Student I used computers in high school for papers and powerpoint. I want to learn more about them. I'm always surfing on the Web. I use the Internet a lot.
Student's Files	
3 Feedback From Instructor	
Grade	! out of 5.0
Comments	
Files From Instructor	
<input type="button" value="OK"/>	

"!" indicates that no grade has been recorded yet. After your instructor evaluates your work, your grade and any instructor comments will automatically display in this area. Also, any files uploaded by your instructor for your review, will also be available for download here.